

DD/R-806-82

5 December 1962

**MEMORANDUM FOR:** Assistant Director/Office of ELINT  
Assistant Director/Office of Special Activities  
**SUBJECT:** Executive Dining Room

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1. In some recent discussions with [redacted] who manages the Director's Mess (Executive Dining Room), I got the impression from him that relatively few DD/R officers belong to the Mess. I would appreciate it, therefore, if you could furnish me a list of those people in your offices currently holding membership in the Mess, and in addition, please suggest any other personnel in your office that you would like to recommend for membership.

2. There are no hard and fast criteria. In general, however, most of the major components of the Agency extend invitations to supergrades and incumbents of supergrades. Under these guidelines I suspect we have a number of people that could be invited to join to whom such invitations have not been extended. Furthermore, if you have key individuals of any sort that you feel would be desirable to invite even though their positions are not expected to be supergraded, go ahead and pass their names along.

3. As soon as I have received from you these two lists; i.e., those now holding membership and those proposed for membership, I will be glad to take up with [redacted] the matter of arranging their invitations.

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4. It is my own personal opinion that it would be desirable for DD/R officers to be more in evidence in the Dining Room than has heretofore been the case. Therefore, I would encourage membership and active participation by a larger number of your personnel.

[redacted]  
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EXECUTIVE ASSISTANT  
Deputy Director (Research)

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2 - DD/R Files

DDR: [redacted]

(5 Dec 62)